**Works Cited**

* MLA format: double space, size 12 font
* **Center title: Works Cited**
* **Alphabetical order** by last name or, if no author, first word in title
* Do not use numbers or bullet points
* Use **Easybib.com** – but double check below to make sure it’s correct
  + Go to website you used as a source and **copy** the web address.
  + **Paste** the web address in blue box. Press “cite it” and keep hitting the orange buttons until you have a citation.
    - It will say: *Hooray! You have a new citation.*
  + Do this for ALL your sources.
  + Then, scroll down (under “Hooray!”) where it says: Your Citations and **export to a Google Doc**. Do NOT cut and paste, it will mess up the formatting.

**Book**

Manchester, Daniel. *A World Lit Only By Fire.* Boston: Bay Back Books, 1993. Print.

**Book with 2 authors**

Hooper, Henry O. and Peter Gwynne. Physics and the Physical Perspective. New York: Harper, 1977. Print.

**Website (if there is no author listed, begin with the title of the article)**

Poland, David. “The Hot Button.” *New York Times.* N.d. Web. 2 Feb. 2010.

**Lectures and Speeches**

Gunter, Rachel. “The Cold War: Who is Winning and Who is Losing.” World History. Maria Carrillo High School, Santa Rosa, CA. 11

April 2016. Lecture.

Works Cited

Lewis, Kayleigh. "Kim Jong-un: Leader Bans Weddings, Funerals and Freedom of Movement in North Korea."

*The Independent*. Independent Digital News and Media, 02 May 2016. Web. 10 May 2017.

**In-Text Citations:** Used to show your sources in the text. It’s giving credit to the original source and, thus, avoiding plagiarism.

Use when:

* **Quoting** another source: “December 7, a date which will live in infamy” (Roosevelt).
* **Statistics** that are not commonly known: 10 out of every 10 students loves Advocacy (Gunter).
* Directly **paraphrasing** another person’s opinions: According to Ms. Gunter, advocacy is amazing! (Gunter).

**Citing a book or website**

* “Insert your quote here” (Last name, page number). \*Note period comes after end parenthesis
  + “X, Y and Z” (Gunter, 10).
* “Insert your quote here” (Last name). **If there is not an author’s name, use the first word of the title.**
  + Nearly two-thirds of the European Jewish population was murdered in the Holocaust (World).